SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT.SANT GAHIRA GURU RAMESHWAR COLLEGE LAILUNGA

RAIGARH ROAD KUNJARA LAILUNGA
496113
www.govtsggrcollegelailunga.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Sant Gahira Guru Rameshwar College, Lailunga, Dist.- Raigarh, Chhattisgarh is an institute of higher education in North-East Chhattisgarh of India. College started in a school building in the year 2005 with Arts, Commerce and Science faculties. At the begining college was affiliated to Guru Ghasi Das University, Bilaspur, Chhattisgarh and there after 2012, college affiliated to Bilaspur University, Bilaspur, Chhattisgarh but in 2018 the Bilaspur University renamed as Atal Bihari Vajpayee University. At present, college is affiliated to Sahid Nandkumar Patel University, Raigarh, Chhattisgarh. College is shifted to its present campus in the year 2009. Since then, it emerged as a fore-runner in education in the rural and economically backward tribal populated region. College offers PG in Sociology and Zoology in semester system and UG programs in B.A., B.Sc. and B.Com. Making a humble beginning with 90 students and one faculty member. Academic session 2020-21 has 883 students. College has 100 bed girls' hostel but unfortunately not started.

The college has a library with more than 6000 books, equipped with computer, cycle-stand, Cultural Program Stage, full of greenery in the campus. College has various committees such as Greenery committee, Admission Committee, student council, carrier counseling and placement cell, Anti-Ragging Committee, Help Desk, and Female sexual harassment as "Mahila Suraksha Prakoshth" and grievance redressal committee , Janbhagidari samiti etc. which function in tandem with college administration. These committees work tirelessly as facilitators to enable students to explore their creativity and potential to learn the value of hard work and achieve excellence. The college aims at providing environment for all-round personality development of the students and to provide them a platform to blossom into responsible and confident young citizen, who can live a life of dignity and make meaningful contribution to the society and the country.

Vision

To build confidence among students with knowledge so that they can get better carrier opportunities and benefit their societies and the country.

Mission

To provide aproachable higher education to all sections of the society of this backward tribal area.

To provide opportunity for all-round development of the students, organising many activities as competition and reward them

To provide quality education at UG level as well as PG level.

To provide opportunity of quality-based and value-oriented education

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college has its own building.

- College offering UG program like B.A, B.Sc. and B.Com and PG courses in Zoology and Sociology.

- Library with more than 6000 books.

- Approximately 80% students obtaining a scholarship which is very helpful for economically backward students.

- The college has CCTV surveillance.

Institutional Weakness

- Being newly established college, it lack in infrastructure such as sufficient classroom, ICT enabled classroom, modern lab, auditorium, indoor sports hall, staff quarter etc.

- Since lack of classroom for further opening of new courses/programs are postponed.

- Inadequate setup for teaching and non-teaching staff, vacant sanctioned post adversely affect the academic progress.

- Heavy work load on faculty members.

- Hostel for girl's is still not running due to lack of sufficient water supply.

Institutional Opportunity

- Majority of students belongs to economically backward and tribal rural families and government is providing SC, ST, OBC, BPL, Merit scholarship, Minority scholarship to students. Therefore college has opportunity to encourage them for pursuing higher education.

- Most of the our students belongs to rural areas thus college has opportunities to improve their soft skill, employability among students and make aware various career options available for them.

- State government is providing free books (Book Bank) to SC/ST/BPL students and free stationary for SC/ST students.

- High demand for more UG and PG programs/courses .

Institutional Challenge

- Students-teacher ratio is high.

- Enrolment of students in some UG program is not satisfactory.

- Majority of students belong to educationally and economically backward families.Their school level education is very poor. Thus it is very challenging for faculty to prepare them for competitive world.

- Students are not inclined towards progression to higher education owing to poor background.

- Poor transportation facility as a result students are unwilling to stay in the college till the prescribed time limit.

- Completing curricular aspect within limited classrooms and faculty.

- Lack of fund for Books and Laboratory

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Sant Gahira Guru Rameshwar College, Lailunga is affiliated to Sahid Nand Kumar Patel University, Raigarh (C.G.).The college is teaching the curricula designed by the affiliating University and college makes every effort to improve and update the syllabus. In addition to this an academic calendar every year offered by Department of Higher education. So college prepare an own academic calendar which work in tandem with University and Department of Higher education. The college offer three Undergraduate Program (B.A., B.Sc., B.Com.) and two Postgraduate program (M.A. Sociology and M.Sc. Zoology). The Undergraduate program follows the annual system of examination and Postgraduate Program follows semester system . In order to realise the vision and mission of college various committee are working to look after the effective implementation and timely completion of prescribed syllabus, co-curricular and extra-curricular activities. The college inculcate human values, gender equality, sustainable practices and professional ethics among students. The institute has introduced the feedback system for this a set of questionnaire has been given to students and their feedback has been collected and analysed. The analysis report is used to improve the quality of the college and healthy academic environment has been created for empowerment of the students and institution.

Teaching-learning and Evaluation

The college situated in tribal populated region. In this college 12th pass out aspiring to get admission in arts, science and commerce stream and UG pass out student seeking admission in M.A. and M.Sc. Program. The process of admission to various programs is transparent, fare and students are given admission on the basis of merit. The college follow the reservation policy (ST-32%, SC-12%, OBC-14% & PwD-3%) laid down by Chhattisgarh Government. The college is Co-educational institution and in most of the program girls out numbers the boys. Here every possible measure is undertaken for conducive class-room environment and

teaching learning made effective show that advanced learner as well as slow learner gets benefitted. Teachers are encouraged to use the modern teaching aids and technological tools along with conventional teaching method. Besides this teachers are engaged in not only giving information to student but they stressed on student learning also. The academic performance of student gauged by internal evaluation on the basis of marks secured by them in unit/class test, assignment, seminar, project work etc. Moreover in Continuous Internal Evaluation (CIE) system, adopting the transparent and robust mechanism to assess the progress of students according to specified scheduled defined by Department of Higher Education Chhattisgarh. Methodology of evaluation process, examination pattern, program and course outcome are communicated to students through the website, class interaction and college prospectus at the time of admission. The examination related grievances addressed in transparent, time-bound and efficient way through examination committee. Those students who are not satisfied with marks given they can apply for revaluation, retotaling and photocopies of answer book. The college has developed a feedback system which keep eye on teaching learning process and student satisfaction.

Research, Innovations and Extension

The college has young faculty and striving to promote research culture. Thus it has encourages its faculty members to submit research proposals to various funding agencies and encourages teachers to participate in conferences, workshops and publish research papers. Our students are also engaged in extension activities. The college carry out many extension activities such as Swachchh Bharat Abhiyan, Traffic awareness, Environmental awareness (Every year planting of sapling), electoral awareness (SVEEP), people health awareness, Beti Padhao Beti Bachao Abhiyan etc. However the college is newly established and yet not developed incubation center or related platform for the student so that their novel idea translates into viable business/startup.

Infrastructure and Learning Resources

The college has own building spread up built up area comprising 13 class room,1 conference Hall, Library, Principal office, teacher seating room, Girls common room, cycle stand, staff parking, Cultural Program stage and separate washrooms for male and female. There are separate laboratories for Physics, Chemistry, Botany, Zoology. College library has more than 6000 valuable collection of books, subscription of magazines and newspapers. To enhance the security entire college under 24×7 CCTV surveillance. The college has more amenities include sports and small playground which encourages students to participate in different sports event. Moreover college has been providing safe drinking water facility through installation of Aqua Guard and also developed greenary around college and hostel campus.

Student Support and Progression

On the beginning of every academic year the college publishes its updated prospectus and uploaded on its website which gives information regarding College, guideline for admission, available program, fee details, Facility available in the college, code of conduct and other relevant details. Once admitted in the college, the students avail the various facilities in the form of sports facilities, encouragement for participation in co-curricular activities. The eligible students get financial assistance in the form of scholarship from state government sponsored scheme. More than 20 Lakh rupees have been sanctioned under different scheme in per year to support the education of different poor category students. The SC, ST students are provided facility of

free books and stationery. The college also conducts remedial classes for needy students. The college developed the culture capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling, yoga and meditation and career opportunities in changing global scenario. We are giving support for pursuing higher education from reputed universities/institutions. For the care and support of female students we have established woman grievances/support cell and girls common room. The students from socially and economically weaker section of society and physically challenged students gets special attention to address their issue such as admission, financial support, career counseling, remedial classes, etc. College dont hasa registered alumni association but still many alumnis visit the college once in a year and college incorporate the valuable advice from them.

Governance, Leadership and Management

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/coordinator of various departments, librarian, office staff and janbhagidhari funded staff. The Budget allocation to college made by state government/District Administration (Sometimes)/Janbhagidhari samiti which is disbursed by the principal for purchasing of books, equipments and other necessary expenditure. The academic and co-curricular activities are main concern of the college which looks after by different faculty member of concerned subjects. Though college dont have sanctioned posts for sports officer and lirarian, all the sports activities are run smoothly under guidance of sports in-charge, library is run by library in-charge. So in a nut shell college affairs look after by various committees. The college always striving for improving academic quality, infrastructure upgradation and opening of new program to accommodate ever number of increasing number of students with their holistic development. The welfare measure for teaching and non-teaching staff availed according to state government directives. The performance appraisal for teaching and non-teaching staff submitted to department of higher education every year after opinion mark by head of the institution. The college has well established IQAC which actively take part in developmental decision of the college including academic audit and infrastructural upgradation. The IQAC taking feedback from all stakeholders upholding the principle of quality improvement and assurance. Thus IQAC convene the meeting with different department/stakeholders and assess their progress. The college has systematic organizational structure to manage the function of the college

Institutional Values and Best Practices

The institution is much concern about gender equity and environmental issue. College has committee against sexual Harassment, anti-ragging committee to look after different gender related issue. There is a green committee in the college which supervises plants and sapling planted inside the college and hostel campus. Also cleanliness and awareness drive has been conducted outside the campus like nearby villages, Lailunga city and message is delivered regarding clean/pollution free environment. Our college premise is plastic/polythene free and no smoking zone, The college teacher follows the code of professional ethics issued by UGC and state Government. On the occasion of great Indian personality we are organizing their anniversaries like Mahatma Gandhi, Swami Vivekananda Jayanti etc. In the best practices our college focused on plant sapling and health and hygiene owing to tribal students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT.SANT GAHIRA GURU RAMESHWAR COLLEGE LAILUNGA
Address	RAIGARH ROAD KUNJARA LAILUNGA
City	Lailunga
State	Chhattisgarh
Pin	496113
Website	www.govtsggrcollegelailunga.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Vidya Charan Shukla	09893-839826	9893839826	-	srgglailunga@gmail.com
IQAC / CIQA coordinator	Reman Kumar Bhargav	-	7987337682	-	remanbhargav@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	03-09-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Shaheed Nandkumar Patel Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	31-08-2016	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	RAIGARH ROAD KUNJARA LAILUNGA	Tribal	2.471	1964

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Mathematics	36	Higher Secondary	English,Hindi	60	55
UG	BSc,Biology	36	Higher Secondary	English,Hindi	180	180
UG	BA,Arts	36	Higher Secondary	English,Hindi	450	450
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	270	166
PG	MSc,Zoology	24	Graduation	English	60	58
PG	MA,Sociology	24	Graduation	English,Hindi	80	70

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2				0				13
Recruited	0	0	0	0	0	0	0	0	2	1	0	3
Yet to Recruit				2				0				10
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	4	1	0	5
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				9
Recruited	4	0	0	4
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	4	6	0	10

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	36	0	0	0	36
	Female	92	0	0	0	92
	Others	0	0	0	0	0
UG	Male	339	0	0	0	339
	Female	512	0	0	0	512
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	31	29	27	15
	Female	48	37	26	18
	Others	0	0	0	0
ST	Male	146	122	101	78
	Female	257	200	166	136
	Others	0	0	0	0
OBC	Male	131	129	124	96
	Female	196	164	146	96
	Others	0	0	0	0
General	Male	26	17	18	27
	Female	48	36	36	30
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		883	734	644	496

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	To impart multidisciplinary education, by incorporating subjects like moral education etc., with all subjects of science, commerce and art keeping in view the development of all personality of students
2. Academic bank of credits (ABC):	Students who are give up from a course by means of any reason, he will be given certificate, diploma or degree by prescribing credit based on the time period of the course concerned
3. Skill development:	Employment oriented education will be provided to the students so that they can enhance their intellectual quality and employment opportunities.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Opportunities will be provided to students through physical and online means by inviting local and external experts to teach them the study of artistic knowledge, language and culture of local tribal region and different regions of India
5. Focus on Outcome based education (OBE):	Keeping in view the clarity of what to achieve at the end of the course, teachers will structure their lessons and study materials as per the requirement of the students
6. Distance education/online education:	For students who are in job/business or from remote zone, are unable to participate in full-time courses in the college; lectures and tutorials will be made available online through internet and digital platforms and study material will also be provided them online

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	13	13

File Description	Document
Institutional data prescribed format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
883	734	644	496	510

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
640	640	599	558	558

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
256	182	158	126	117

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	4	4	4

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
36	36	36	27	27

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 13

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.84436	4.14271	1.155936	6.56682	4.01194

4.3

Number of Computers

Response: 05

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government Sant Gahira Guru Rameshwar College, Lailunga, Dist.- Raigarh, Chhattisgarh is affiliated to Sahid Nandkumar Patel University, Raigarh, Chhattisgarh and it follows the University prescribed curriculum. Although each department takes care of implementation of prescribed curricula. So various steps have been taken by the college to ensure effective curriculum delivery through a well-planned and documentation processes are as follows:

An Annual Academic Calendar provided by Department of Higher education Chhattisgarh prior to the commencement of academic year. This calendar specifying available dates for significant academic, co-curricular and extra- curricular activities to ensure proper teaching learning process and it is displayed on notice board and website of college. The course, work load of each department is allotted to concern faculty on the basis of their, specialization, expertise and interest.

Time-table is prepared priors to the commencement of academic session and accordingly theory and practical classes are conducted keeping in mind of University semester/annual exam. The Time table displayed on notice board and on college website.

Each faculty making the lesson plan and maintaining the teaching diary each day of covered syllabus in the class. So they keep the track on time to cover the details in the syllabus.

The college encourages experimental and participative learning for effective curriculum delivery and also guided students to use online sites to get relevant information.

Besides the class room teaching the seminar, group assignment, workshops, unit test, projects, field trips are helpful for effective delivery of curriculum.

The college library provides essential study material for its stakeholder.

Internal examination like unit test, quarterly test, midterm tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum. On the basis of above test advanced learned and slow learner identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner remedial classes are carried out.

Extra classes are conducted if syllabus is not covered in prescribed time limit.

The college encourages faculty members to attend Faculty development program, Orientation/Refresher courses, seminar/workshop etc to upgrade their skill for effective delivery of curriculum.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college strictly follows an academic calendar prescribed by Department of Higher Education Chhattisgarh. This calendar specifies the date of admission, commencement of classes, expected date for internal exam, co-curricular and extension activities and holidays. The academic year commences in the month of July and staff meeting convened by the principal to ensure adherence to the schedule given in the calendar. The time table committee prepared the work load for each faculty and department. Further for the conduct of Continuous Internal Evaluation all department adhere to academic calendar.

The internal assessment papers are evaluated within week and shown to students for better understanding and how to approach the question properly in case their expectation are not met with by evaluator. Students are assessed on the basis of secured marks in unit tests, seminars, assignments, practical, presentation and project report. These evaluations make the students to improve themselves before the final exams. Students are motivated to select subject related topics for class room presentations. So in a nutshell college has a culture to adhere academic calendar to execute Continuous Internal evaluation process.

File Description	Document
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Core Courses –

1. B.A.

2. B.Com.

3. B.Sc.

4. M.A. Sociology

5. M.Sc. Zoology

In order to integrate cross cutting issues which address Gender, Environment and Sustainability, Human Values and Professional Ethics college has already some courses under its offered program. The College runs course on Environmental Studies in UG program. Moreover in the syllabus of undergraduate and postgraduate program there are ample topics (Units) in the courses which addressed the above mentioned topic *e.g* the undergraduate and postgraduate programs have compulsory paper on Environmental Studies and Human Rights. In the subject Sociology there is plethora of material taught on the issues pertaining to gender equity, their status from past to present and ways and means of improvement. Besides this we conduct different activities pertaining to gender issues, Environment and Sustainability, Human Values and Professional Ethics. Some photos, newspaper cuttings are available on college website.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 **Number of students undertaking project work/field work / internships**	
File Description	**Document**
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*
Response: D. Any 1 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:
 	
    1.**Feedback collected, analysed and action taken and feedback available on website**
    2.**Feedback collected, analysed and action has been taken**
    3.**Feedback collected and analysed**
    4.**Feedback collected**
    5. **Feedback not collected**
 	
Response: B. Feedback collected, analysed and action has been taken

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 62.86

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
883	734	644	496	510

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1100	1100	1030	960	960

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 90.85

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
640	640	588	438	433

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Our classes occupy mix of students from different economic level. Most of the enrolled students are fundamentally very weak. Thus the college takes special care to identify the advanced learner and slow learners through continuous internal examination like unit test, quarterly test, and midterm test are conducted. On the basis of above test advanced learners and slow learners is identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner remedial classes are carried out for better understanding of concepts and provides them conducive environment of learning. Advanced learners are provided with extra study material and tutorial session .Therefore a counseling session is organized by faculty members before the commencement of programs to make the students well informed regarding their strength and weaknesses. This counseling session equip them regarding their goals and objective, code of conduct, curriculum structure, attendance requirement, evaluation pattern and career option etc. When the classes begin first few lectures are organized to make them aware regarding course outcome. The college has introduced the talent incentive scheme to the final year of meritorious students. This scheme is funded by Janbhagidhari Samiti. Performance and progress of the every student is monitored by teacher during the class test and feedback is provided. On and off the college organizes motivational talks by the eminent personalities to deliver motivational talk and share the success stories to the students. If needed syllabus revision and doubt clearing classes are organized.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 294:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college follows the academic calendar issued by the Department of Higher Education Chhattisgarh. The college provides holistic development to its student. Therefore plausible steps are implemented under the guidance of Principal and IQAC committee for effective teaching learning process. Every faculty member put the effort to make their lecture session interactive, encouraging students to ask questions to ensure whether they have understood the subject issue. Besides this many other learner-centric methods followed such as:

Practicals: In science stream the mode of teaching is both theory and practicals. Teachers demonstrate and students perform practicals in the laboratory under observation. Experimental learning creates laboratory awareness, handling of instruments, glass wares and chemicals. The summative assessment ensures the end outcome of performance.

Project Writing: First year students of all the streams undertake projects in Environmental Science. PG final year students of classes undertake a group project for semester VI. This facilitates experiential as well as participative learning.

Assignments:- Students are assigned course related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.

Classroom Presentation: - Before the submission of assignments students are asked to present their material in fronts of fellow students and share what they have learned from it. In this process they are taking the other questions as a result understanding of the topic gone to deep root.

Quizzing and Debates:- Time to time debate, quiz,seminar are held on the relevant topics which helpful for all round development of students**.**

Engaging students in community based activities and service: –Learning Projects: With the help of Swatch Bharat Mission, Traffic Awareness,

planting of sapling, Benefits of Yoga, Curse of Dowry and addiction and vaccination programs etc. are propagated to the villages. So they are getting the chance to learn how valuable and fulfilling it can be given back to others.

Guest Lectures, Seminar and Workshops:-As part of the academic development the college administration and department arrange guest lecture on core subjects and career oriented lectures.

Leadership skill:- To inculcate leadership quality in students every year students of UG/PG classes are nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries of various councils of the college.

Problem solving methodologies are intended to make the students take responsibilities, solve problems, resolve conflicts and find alternatives. It promotes critical thinking, creativity and scientific temperament.

Participation in inter-college events and competitions such as debating, etc. Organization of computer literacy and awareness programs.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Project works, field work, sericulture, poultry centres and other co-curricular activities are organized by the college to give students a hand on exposure to the real world.

The college encourages teaching as highly interactive where having discussions, raising questions and debating ideas is constantly encouraged.

Teachers guide the students to use online resources such as E-resources available through Inflibnet and National Digital Library, e-PG pathasala and NPTEL (National program for technological enhancement

Learning) for independent learning. Specially during the COVID session it has been more helpful.

For participative learning teachers are advised to organize class workshops ,seminars, and paper presentation.

Faculty members motivate the students to go beyond the curriculum and explore their potential.

Faculty members provide extra study materials to students and their doubts are cleared in tutorial classes.

Teachers are encouraged to enrich and update their knowledge through FDP (Faculty development program including orientation Progammes and subject specific Refresher Progremme organized by UGC recognized universities and institutes. They are also availed opportunities for attending workshops, conferences and seminars.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document]()

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 294:1

2.3.3.1 Number of mentors

Response: 3

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document]()
mentor/mentee ratio	[View Document]()
Circulars pertaining to assigning mentors to mentees	[View Document]()

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 11.48

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document]()

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 58.33

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	3	3	3

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 6.33

2.4.3.1 **Total experience of full-time teachers**

Response: 19

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

For internal assessment the college takes class tests, unit tests, quarterly tests and mid-term tests of the students. The program schedule of these internal valuation tests is designed by the Higher Education Department of the state and affiliated University. All the departments accordingly conduct all these tests such as in PG program each paper/course carries 20 marks for internal assessment and rest 80 marks by

semester exam which is conducted by University. The method of internal assessment is communicated to students by faculty members to students. If students' unsatisfied with the marks secured by them then he/she can discuss with faculty and can plead for rechecking, revaluation and they can see their original answer books. However In addition to this, the departments organize departmental seminars workshops and paper presentation activities to assess the students' attainment and progression. Students are made aware of their progress. Their weaknesses are pointed out. Suggestions are given by faculty member how to improve their performance.

The students are assessed assigning them the tasks such as projects, home assignments, seminars, oral tests, practical examinations, etc. The students with poor performance are informed for the improvement, and are advised to join remedial classes.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The annual and semester exam related grievances come under jurisdiction of the University. Grievance redressal cell of the University examination is in accordance to the University regulations in time-bound manner. Discrepancies in the University examination marks are to be rectified by the University through the principal.

To avoid grievances, the college circulates and display notice regarding registration of exam form, hall ticket, dates of exams, etc. in classrooms and notice boards and websites.

All the faculty members also inform students in their classrooms.

The University sends exam schedule to the college and the same is brought to the notice of the students.

After the declaration of results the University notifies the deadline to apply for the verification, revaluation, photo copy of answer sheet, and re-verification of the answer sheets.

Accordingly, the students can apply with their grievances to the University.

If the photo copy of the answer sheet is demanded, the same is provided to the students. If the demand is to revaluate the answer sheet, the students get the paper reassessed.

If there is any change in marks, the same is conveyed to the students by the University and their mark sheets are amended.

The college takes measures to resolve grievances transparently and fairly.

The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably.

Materials of cheating are confiscated and their records are maintained. The students are given opportunity

to clarify their stand.

The University constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within the time limit.

There is a provision for revaluation of the answer sheets.

Those students who are not satisfied with the marks given can apply for revaluation.

If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets valuated on their own and find out the actual position.

If the internal grievances related to internal assessments such as class tests/unit tests, presentation, assignments, practical and project work etc are resolved by consultating respective faculty members.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The programs offered by the college are uploaded on college website. The college, communicate the progamme specific and course specific objectives and outcome to students, parents, teachers and different stakeholders. For fresher the program and course objective are communicated through the website and prospectus at the time of admission. Program specific and course specific outcomes are displayed on website. The teacher also introduces the students to the specific areas of which they are going to gain knowledge. The teachers of every department instruct the student in the class room about program and course outcome, what they are supposed to obtain. If any doubt still remains then it is clarified by teachers.

The subject teachers communicate the students about the Course Outcomes and Program Outcomes in the beginning of the session. Course outcomes are mentioned in the printed syllabus and also available on the college website. As an example the Program specific outcome of English is given below

The course enhances the skills of reading, writing, speaking and listening.

It encourages recognition and awareness of different genres like the short story, poetry, feature articles, etc.

Topical and social themes form an integral part of the course.

The course teaches the students speaking and listening skills in class and tests these skills for a constant monitoring of their proficiency.

The course broadens the horizons of the text by project work which is flexible, and enhances the creativity of the student.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college uses class/unit test and semester/annual examination method to measure the attainment of program specific, course outcomes. Unit tests, monthly tests, quarterly, half yearly and pre final examinations are taken according to the schedule set by the University/department of higher education. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers. They are suggested how can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally the year end examination conducted by the affiliating University reflects the attainment gained by the students.

Class tests are arranged to gain confidence of the students in the relevant subject. The weaker areas are identified and the individual problems and shortcomings are discussed with the respective student. In some departments, faculty members take responsibility of particular students to support them in a continuous manner. The subjects in which the student seems to lag behind are taken for remedial classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them progress in studies.

2.6.3 Average pass percentage of Students during last five years

Response: 92.48

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
250	182	158	126	117

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
255	198	163	145	132

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View Document</u>

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	13	13

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college is sincerely willing to develop research culture aimed at benefitting not only the faculty members of the college but its students also. In spite of having the limited resources and paucity of fund, the college has adopted practical approach in the recent years to keep the staff and the students updated with the latest knowledge in their respective fields of study and some of the steps include the following:

The students of the 4th Semester of PG classes are encouraged to undertake project works related to existing societal problems/ local issues under the supervision of the faculty members. They use survey method, case study and other descriptive research methods to find answers to their research questions and thus they are encouraged and motivated for innovation.

External resource persons are also at times invited to share their learning with the staff and students. These lectures spark off the creativity of the students and sharpen their innovativeness.

The science labs provide the students to get a hand on experience and experiment their ideas. Students who are interested in creative writing are encouraged by the language teachers to write in magazines, journals, and newsletters. Lash green natural environment surrounded trees create the perfect ambience for innovation in the institution.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has been conducting multiple extension activities in nearby locality and the college. These activities have sensitized students to social issues and help in total development of personalities of students and indirectly society as whole. The college spreading the awareness about environment, pollution, waste management, water conservation and health and hygiene etc. As a result local people gain the knowledge about different causes, consequences, and solutions to environmental problems. Thus local people committed to increase the forest cover area. In this context the college inculcates social responsibilities and citizenship role among the students by providing platform to participate in extension activities to sensitize them to range of issue around them including environmental degradation, Beti Bachao, Beti Padhao (Teach Girl, Save Girl), addiction, Traffic awareness etc. Hence engaging students in community based activities is priorities of the college. Students are getting chance to learn how valuable and fulfilling it can be given back to others

Swachchata Abhiyaan is arranged in the village Rallies are arranged on various issues for the awareness of the villagers and city dwellers. Door to door visit was made in the neighborhood of the college to make aware the villagers and city dwellers about waste management, cleanliness. Surveys are made to know the realities of the village projects are given to the students to explore their own neighborhoods.

These activities enable the students to cultivate and illuminate the inherent qualities like self-confidence, leadership, self-discipline, commitment and devotion, hard work and team work and the same qualities also help them to excel in academics as well. The students explore new domain of knowledge and fill their basket of knowledge, with new ideas develop empathy for the socially deprived or oppressed. These activities helps in the development of our nation

Therefore following major activities carried out in the college:

Under the Swachchh Bharat Abhiyan program the college students spreading the awareness about the

causes, consequences and remedial measure for environmental pollution.

Waste Management and Water Conservation Awareness Program are initiated. No Plastic campaign launched.

Every year planting of sapling are conducted.

The college students carried out the SVEEP plan of Central government to make students and villagers aware of voting. For these, the college has conducted different stage programs in near by 5 to 8 villages for the people awareness.

Besides above mentioned activities the college organizes seminar, guest lecturers on road safety, medical check up camp etc and debate on woman empowerment. Thus all the department of college encourages the students to participate in community based activities for holistic development.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 0

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 20.98

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	770	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established in the year 2005, and academic session begins with strength of 90 students in its temporary school campus with the Arts, Commerce and Science stream program. It has shifted to its present own campus in the year 2009. Since its inception, college making the every effort to upgrade and well maintained the infrastructure. Thus college has nearly adequate classroom and laboratory for existing programs.To fullfill the demand of increasing student strength the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms with green boards, library, Science laboratories, computer facility, sports facilities, clean drinking water, parking facility, separate washroom, CCTV's Surveillance, extra and co-curricular activities, and other facilities for its pupil. The students are encouraged to use the existing resources of all laboratories optimally. The entire college area is under CCTV surveillance and adequate facilities are provided to make the students to feel good. The College has in total 13 Classrooms, 4-Laboratories, rich library, 3- Office and Departmental rooms and 1-Girls common room, Separate Lavatory for Boys and Girls. Presently the existing infrastructure is not sufficient to meet the ever number of students enrollment increasing and new courses is introduced in this college recently. So more classrooms are require for smooth running of various courses in this institution simultaneously

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The indoor games facilities include table tennis, carom, chess,. The facilities for outdoor games include: open ground for cricket, football, courts for playing badminton, volleyball, Kabbaddi and kho-kho. It is proud for our college that many students have represented the college at state level, inter-University level tournament. It is very unfortunate that college don't have sanction of sports officer post. To fulfill this void sports committee has been giving the guidance. The college has stage where cultural programs is organized to give the opportunity to students to express their inherent creativity. Though college don't have NSS, NCC all students unitedly propagate the government scheme e.g. Swachha Bharat Abhiyan, SVEEP plan, tree plantation, etc through cultural activities on various occasions. From time to time college has been inviting expert related to different walk of life to sensitize the students like legal literacy, financial literacy, health checkup camp, fitness camp etc. As we got registered for Red Cross on 23-10-2021,we will find more paths and opportunities providing awareness on health and hygiene to students and society. So in a nut shell the college has very healthy atmosphere for sports and cultural program. Students actively participate in various cultural activities in the college when there is some celebrations. All the programs in the college include some songs, dances, recitation. Students also perform indigenous dances and songs during the college programs with their traditional outfits.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.84436	4.14271	1.155936	6.56682	4.01194

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Though college don't have sanction of Librarian post. College library functions at its best. Our library runs in mannual mode. The library has valuable collection of more than six thousand books of the diverse subject which catering the needs of students and teachers of different courses. The faculty members of the college extend their duties at present to keep the library functioning for the benefit of the students. There is a hall attached with the library so that students and staff can read in the library. The students are allowed to take two books using their library cards at a time. The library plays a very important role in the learning of the students as most of the students are not able to buy the required number of books recommended by the teachers due to their financial constraints.

File Description	Document
Paste link for Additional Information	

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.68

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.204	0.754	0.544	0.985	0.902

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 55.3

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 490

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

To facilitate office work, printer with scanner in adequate number available in the office. The college campus is under CCTV surveillance to ensure safety and security to its stakeholders. Students are encouraged to use IT infrastructure, online study resources for broadened their knowledge horizon. COVID session provided us a lot of knowledge about using online learning plateforms viz. Google meet, Webex, Zoom. State government also facilitated centralized online study using their apps HECG Online.

The college has developed a class room as a seminar hall and present their seminar. All the computers in the college are provided with inverter back-up facility. Besides computers, other ICT equipments like, Printers, Speakers, Amplifiers, Wireless Microphone etc. are available in the college in adequate number.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 177:1

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.84436	4.14271	1.155936	6.56682	4.01194

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures proper upkeep of its infrastructure, facilities and equipment's by carrying out by periodic maintenance drive by concerned member. On the infrastructure front students and teachers are encouraged to use available resources optimally. All the labs and classrooms in the college are well maintained. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed to office for repair or replacement as he takes care of it. The sports facilities can be used by students by getting permission from sports in charge during leisure time. The college has taking care of health and hygiene by providing safe drinking water and regularly cleaning of washrooms by hiring the staff. The college has inherent inclination to keep its campus clean and green which in turn gives healthy environment.

Library Facilities- For uses of library facilities, at the beginning of the academic year, each student is issued library card after collecting their details. Only two books can be issued at a time on each library card per students. The new book is issued only when previously borrowed books are returned. At the end of every semester/academic year every students must return the books to the library. Similarly teachers are allowed to takes books after entering in the teachers register.

Laboratory- The lab facilities are open for science students. The students carried out the experiment in the lab and prepare practical file what they do in the lab. This practical file is preserved throughout the year which has weightage in practical exam. Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in stock register as per the process. Equipments are maintained properly.

Computer- The institute has an adequate number of computers with internet connection and utility software. Computer systems, UPS, Software and Servers are maintained by outsourced technicians.

Classrooms and seminar hall- Classrooms and seminar hall are provided with enough seating capacity. Cleanliness of class rooms and seminar hall is maintained on regular basis. Working condition of audio system is done on regular basis.

For smooth functioning of college various committee are formed under guidance of the head of the

institution to look after the various academic, cultural, library and other activities. The information regarding scholarship, sports, admission, reservation policy etc are displayed on notice board and uploaded on college website time to time. The concern department teacher in charge gives their academic requirement to the head of institution and then procurement made by the same. Thus all the physical infrastructure like academic, sports, library, electricity and water supply etc are regularly maintained whenever need arises.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

> **1.Soft skills**
> **2.Language and communication skills**
> **3.Life skills (Yoga, physical fitness, health and hygiene)**
> **4.ICT/computing skills**

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

> **1.Implementation of guidelines of statutory/regulatory bodies**
> **2.Organisation wide awareness and undertakings on policies with zero tolerance**
> **3.Mechanisms for submission of online/offline students' grievances**
> **4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 26.56

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 68

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 9.71

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.***)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	7	4	6	5

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has a student council. As per the guidelines of the state higher education department every year student council is constituted through election or nomination as the case may be. The council look after the academic and extracurricular needs of the student. The major events that the council organizes are the college fresher's and annual college fest. Besides that the council organizes various seminars pertaining to student personality development , environmental awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council be it class teaching, academic activities, cultural activities, sports, environmental issue they work hard and coordinate with the various officers in charge of the committees of the institution.

Each class has class monitor who monitors the discipline and cleanliness of their classroom. The aim of **SVEEP** is to move awareness program among students to include their names in voter-list. The students nominated for this aim is called *Campus Ambassador*. The Cultural and Literacy committee also keep members for their help in the committee.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 143

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	180	210	150	175

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<u>View Document</u>

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Though alumni association is not functioning and not been able to get the association registered yet. College is in contious touch with aluminis. The college intends to get it registered soon and make sure that association contributes to the development of the institution to its best.. Healthy relation between the staff and the alumni is the main source to attract them towards the college. The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the institution In order to increase the member of association the college is using the Whatsapp facility. Valuable experience and expertise of the alumni is shared with the current students of college. Hopefully the association would play a significant role to uplift the quality of the college. Alumni visit the institution as per their convenience throughout the year.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

To build confidence among students with knowledge so that they can get better carrier opportunities and benefit their societies and the country.

Mission

To provide aproachable higher education to all sections of the society of this backward tribal area.

To provide opportunity for all-round development of the students, organising many activities as competition and reward them

To provide quality education at UG level as well as PG level.

To provide opportunity of quality-based and value-oriented education

The team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), alumni and janbhagidari samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college such as carrier and counseling cell, library and sports committee, cultural and literacy committee, examination committee, anti-ragging committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session. Principal continuously monitors each room individually. There are CCTV installed for monitoring movement of students in veranda and outside of the campus.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Being a government college it is controlled by Department of Higher Education Chhattisgarh. The major issue like finance, infrastructure and transfer-posting, sectioned of new post, commencement of new courses or program are handled by Department of Higher education. However supervision of academic, co-curricular and extra-curricular activity carried out by Principal with the help of different committee. The various committees are made in charge of implementation of action plans. The progress is monitored and corrective measures are taken. The different committee of the college and the IQAC includes members

from the teaching staff, non-teaching staff and students. Every stake holder of the college teaching, non-teaching staff, students and representative take part in decision making. In staff council meeting every participating member is free to express his opinion.The Principal is the Head of Office who takes the lead in the governance and management of the college. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system. Decentralized and participatory management may be resembled from the following:

Admission committee arranges the admission of the college.

Teachers play key role to ensure quality in teaching-learning in their respective sujects. They plan in consultation with the other faculty members of the departments for fulfilling the course objectives. They decide about the projects and syllabus of the session examinations. They share their requirements to the Principal.

Examination committee ensures the smooth and fair arrangement of the sessional and semester examinations.

Cultural Committee arranges all the cultural programs on different occasions and also arranges the observation of all the important days in the college.

The Placement Cell, formed recently took a number of initiatives for guiding and raising awareness among the students on various jobs available and opportunities for higher studies.

The Internal Quality Assurance Cell (IQAC) has been taking initiatives for the improvement of the academic section and organizing the efforts of the departments for effective teaching-learning system. Internal Complaint Committee and Anti Ragging Committee are formed following the guidelines of the concerned authorities.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Plans are prepared by different departments and sub-committees and these get incorporated in the College Academic Calendar at the beginning of the session for the smooth working of the College. Principal conducts regular meetings with the departmental heads, conveners of different sub-committees/ clubs and student council to discuss the policies and plans and their ways of implementation. SWOC Analysis is done for preparing the objectives, strategies are then made and the concerned agencies implement the same. Feedbacks are sought from all the stakeholders for further improvement in the service. This also helps in the qualitative improvements of the institution.

The college, from its inception following Perspecrive/Strategic plan it has:

To open PG courses in Geography

In near future introduction of some more professional program in food technology and certificate/diploma program on computer application.

To equip all the classes with ICT facilities and establishment of smart class rooms. Establishment of fully automated library.

To develop fully Wi-Fi campus. Extension of existing main building to start more PG courses. Currently we are running shortage of class rooms.

Up gradation of science laboratories.

To inculcate proper skill so that students gets placement or became entrepreneur. To make well developed counseling cell, Placement Cell and career guidance cell.

To sensitize the students towards environment, sanitation, wild life and water conservation.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college organizational structure, management and governance comes under rules and regulation laid down by the state government. The Principal of the college at apex who is entrusted with overall in charge of college like financial transaction (functioning as Drawing Disbursing Officer), administrative, academic activities etc. The Principal of the college executes all the guidelines received from the University and Department time to time and provides leadership in all the affairs of the college. He is the liaison between the college and the Departments and the University and provides all the information and reports required by the higher authorities. The principal is assisted by Heads/coordinator of various departments, librarian, office staff and janbhagidhari funded staff. However academic and co- curricular activities is main objective of the college which is look after by concern faculty of each department. Sports activities headed by sports in-charge and the Library under a Library in-charge. Apart from that the college administered by various functional committees which are upbuild each year at the beginning of academic session. This committee acts as an advisory to the principle. The service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants commission) and Chhattisgarh government.

Recruitment of teaching and non-teaching staff are done by government through Chhattisgarh Public Service Commission and Vyapam. Recruitment of guest lecturers are done by college administration on the basis of merit as norms prescribed by state governments. Moreover recruitment of janbhagidari staff are carried out by Janbhagidari Samiti.

The Grievance redressal is addressed by Disciplinary committee and Committee against Sexual Harassment (Mahila Suraksha Prakoshth) presided over by head of the institution. To give complete satisfaction of all the stakeholders of college like students, parents and staff members college administration installed a complaint and suggestion box.

File Description	Document
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare measures for the teaching and non-teaching staff are decided by the Government are governed by the regulations and policies of the Government and it is modified time to time when recommendations of the pay commissions are accepted. In case of regular teaching staff, the recommendations of the UGC are accepted. The institution has following welfare measures for teaching and Non -teaching staff as per the Chhattisgarh government rules:

1. There is a family benefit scheme for regular employees of college in case of accident or demise of the employee holding the post.
2. The Group insurance Scheme (GIS), GPF and NPS for all the employee who falls under its eligibility criteria.
3. Its employee can avail the facility of partial withdrawal from their GPF accounts in case of urgent family needs like marriage purpose, education of children, construction of house and medical emergency.

4. There is medical reimbursement facility for its staff.

5. There is festival advance scheme and grain advance scheme and washing allowance scheme for class fourth non- teaching staff.

6. Class fourth employee of the college getting clothing allowances.

7. Child care leave for female employees having children up to the age of 18 years.

8. Faculty members are encouraged to participate in Orientation Programs /Refresher Course/Seminars /Workshops

9. Staff can avail leaves on various grounds after getting approval from the concerned authority.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 6.67

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

All the regular teaching and non-teaching staff have to fill up and submit his/her C.R. (Confidential Report) every year. The head of the institution scrutinize the details of C.R., mark his opinion and submit to Commissioner, Department of Higher Education, Chhattisgarh for further action. Moreover teaching staff of the college fills annually the prescribed API proforma which catches all the activities by the teacher is also submitted to Commissioner, Department of Higher education for performance appraisal. This proforma asking questions like number of publications in research papers, books, seminar, conferences, number of teaching hours and related activities. Apart from that it is also expected from teacher to involve in governance of the college to look after the examination related duty, various committee, curricular, co-curricular and extra- curricular activities as a convener. On and off teacher also engaged in government assigned activities like election duty, social awareness campaign etc. All work should be filled up in API proforma what the teacher has done so far. They are also being encouraged to use Teacher Diary to record their activities and maintain it on a regular basis from this academic year. The appraisal forms are assessed by the Principal and the required support and guidance are extended for better performance. Non-teaching staff are not given any appraisal form but their performance is assessed by the Principal informally by looking at their timely completion of their assigned works in a proper manner. The Principal one on one talks to the non-teaching staff and give required feedback for improving their quality work.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

In the financial matter the college is subservient to the rules of the government. Internal audit is done by checking every bills and vouchers by a team of the college. The cashier maintains the cashbook, receipt, bills and vouchers. Financial audit is mandatory and account of the college audited by the team of auditors of Chhattisgarh government on 23-05-2012 and on 28-01-2021 till the duration of July 2014. Account of Janbhagidari samiti (Pool of money collected by every students who get enrolled in the college) is audited by the chartered accountant. Janbhagidari Account is audited on 25-05-2018 till the duration of May 2018. Account for the RUSA grants is audited on 10-05-2018 by the chartered accountant till the duration of May 2018.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 17.08

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.392	4.026	3.471	3.201	1.986

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal as DDO ensures that the fund is utilized for the specific purpose for which it has been obtained. He monitors and supervises the mobilization of fund. On receipt of any fund, it is recorded in the Head wise appropriation registers. The Principal in consultation with the Purchase Committee/concerned

department follow the formalities for utilization of fund. Quotations are sought and then following the required formalities Supply Order is given to the vendor for purchase of any material. Concerned departments are consulted with for optimal utilization of resources in the labs and library.

The major sources of receipts/funding for the institution are as follows:

Allotment from the state government.

Development fee collected from the students (Janbhagidari fund).

The allotment from state government comprises salary for staff and development of college infrastructure and other expenses under specific head for which purpose they are granted. In addition to this there is corpus of fund collected from the students who gets admission in the college. This fund also known as Janbhagidari fund. This amount has been used for miscellaneous needs of college like library development, installation of Fire extinguisher and CCTV camera, maintenance of washroom etc. Moreover college has shortage of staff therefore hiring of staff done by janbhagidari samati and their salary provided from janbhagidari fund.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC was established in 03.12.2019. The cell has the responsibility to monitor the all activities going in the college. However, since the inception of college its various committees have been working for the quality enhancement of the college. These committees have been looking at various facets of the college *viz.* academic, extra-curricular, administrative, extension services and financial aspects under guidance of IQAC. So IQAC following Initiatives are taken:

Monitoring quality of the institution processes.

Implementing quality initiatives, including ICT facilities to improve the quality of teaching- learning.

With full spirit implementing quality measures in line with the Vision and Mission of the institution.

Regularly collects feedback from students for understanding their need and improve the facility for better student centric learning.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The IQAC was established in 03.12.2019. The IQAC cell comprises faculty members of different department, students and respected citizen of this locality. The following examples of the college adopted

to facilitate teaching learning process:

Maximum students of this college come from poor economic background. This college located in tribal area where significant numbers of tribal people is illiterate. In order to bring them to main stream only good education is way. Thus the IQAC instruct the faculty member to encourage the students to use technology, online study platform for their learning and competitive exam preparation.

Those students enrolled in this college have poor schooling. They have less command over English and on subject fundamentals. In order to understand the class lecture they will have to know some basics. On this area they are lacking. So on the recommendations of IQAC the faculty member provide the remedial class to students to build their fundamentals and understand the lecture at ease

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is a co-education college and it pays serious attention to create a favorable environment for gender equality. The institution is well aware of the challenges faced by its girl students and therefore takes a number of initiatives for sensitizing the students and staff about the issues relating to the safety and security of women. So far no incident regarding the safety and security of female students and staff is reported to the college authority that could embarrass the authority and it is really a feather of success for the institution.The girl students are encouraged to be confident and motivated to find solutions to their own problems. Female students are trained with many communication skills and self-defense methods so that they can safely swim over the un-toward incidents. They are allowed to talk with the college authority including the faculties regarding their study matters to personal and family matters even. Students are also counseled by some senior faculties regarding the future career prospects. The teachers extend guidance and counselling whenever they require any guidance and the members are easily accessible to the students.The students also find easy access to the Principal.

By organizing different gender related programs the students becomes more gender sensitive. Apart from gender issue if any other type of counseling needed to students such as career related, study related, personal problem etc are provided by faculty member. There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, eat etc.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1. **Solar energy**
    2. **Biogas plant**
    3. **Wheeling to the Grid**
    4. **Sensor-based energy conservation**
    5. **Use of LED bulbs/ power efficient equipment**

Response: E. None of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management: There is greenery committee in the college who sees the matter related to cleanliness and waste disposal. For the solid waste disposal awareness and cleanliness drives have been carried out by all the students under the **Swachh Bharat Mission Campaign** in the campus and outside the campus. As a result our campus becomes litter free. All the stakeholder of the college gets sensitized/trained regarding wet waste and dry waste. The college administration has provided the separate container for wet waste (Green coloured) and dry waste (Blue coloured). When the container gets filled the vermicompost was made from wet waste and utilized for plant and plantation drive. The remaining waste from dry container was sold to recycle vendor.

Liquid waste management: The waste water from ROs, toilets are drained to septic tank. The Liquid waste from laboratory is collected in a container**.**

E-waste management-There is no system of e-waste management in the college. We In fact e waste produced by our college is nearly nil.

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college and its teacher and staff jointly celebrate the cultural and regional festivals, New-years day, teacher's day, welcome and farewell program,
Induction program, important days, rally, oath, plantation, Youth day, NSS day, etc. and many activities together. The co-operation between teacher and students are such that in family festival like marriage program, cultural and ritual activity they invite staff members also. Teacher also goes and take participate in these programs. In the annual sports and games, the teacher also take part in it. Funny games and group games like cricket match between staff and students are organized by the sports departments.

Chhattisgarhi is the regional and Hindi is the state and national language. Chhattisgarhi is spoken between students and teachers occasionally. Cultural inclusiveness is the heritage of this college.In important occasion, Rangoli is prepared by girls. The garland and guldasta for guest are also prepared by them. Student helps in the cleanliness and plantation program.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college organizes programs on constitution day. The aim of the program is to aware about constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. In this occasion Constitution Preamle is read by the whole college family. The oath of saving constitutional values were taken. The speech given on fundamental rights and fundamental duties and other constitutional values. Every year on National day (The Independence Day and The Republic Day), the National flag of India is saluted. National song is also sing in this occasion.

To enhance our democracy some ideas are also done. For example, the Voter awareness program, i.e. SVEEP is organized by the college. Rally, Oath, Competition etc. are organized. Every student are motivated to take part in voting. college staff is also engaged in conduction of local election like-Gram Panchayat, Legislative and Parliamentary elections.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college organizes activities relating to national festivals, birth/death anniversaries of the great Indian personalities. Students actively participate in Essay competition, rangoli, debate, quiz *etc* based on respective personalities. Two important national festivals, Republic Day and Independent Day are celebrated every year in College Campus. All teaching, non-teaching staff and students participate for the cause of nation. The inspiring speeches are conducted. Some program related to above as follows:

Sadbhavana diwas	Day(3rd December)	
Gandhi jayanti	Day(2nd October)	
Teachers day	Day(5th September)	
Yoga day	Day(21st June)	
Independent day	Day(15th August)	
Republic day	Day(26th January)	
World environmental day	Day(5th June)	
Chhattisgath Rajostvaa	Day(1st November)	
Voters Day	Day (25th January)	

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of Practice: Plantation

Objective of the Practice:

The college located in the hilly area of Lailunga, Raigarh District of Chhattisgarh. Once upon time this hilly area has thick forest area but now day's forest covered area is dwindling. Thus to gain following benefit this practice carried out In order to increase forest cover area by sensitizing students and beautify our surroundings. The tree around us extremely necessary for improving human condition and improve mental health.

Tree produces oxygen and acts as giant filter that cleans the air we breathe.

Tree clean the soil and improve soil health by storing harmful pollutant or changing the harmful pollutant into less harmful. Tree filter sewage and farm chemicals and clean water.

Tree prevents soil erosion.

Tree holding the large amount of water otherwise stream down hills and surge along river into human habitat. Thus they act as barrier for flood, flashflood and landslide.

Trees acts as carbon sink; carbon dioxide is utilized by plant to produce its food. Carbon dioxide is global warming suspect and it one of the reasons for global warming.

A plant cleans the air by intercepting airborne particles, reducing heat and absorbing such pollutants as carbon monoxide and nitrogen dioxide. Plant removes this air pollution by lowering air temperature-through respiration and by retaining particulates.

Tree give shade and cooling thus reduces the need for air-conditioning during the summer and in winter weaken the force of chilling wind.

During windy, cold season trees located on the windward side acts as windbreaks. A wind break can lower heating bills by up to 30 %. A reduction in wind can also reduce the drying effect on soil and vegetation behind the wind break..

Many living organism, wild life, depends on trees for their shelter, habitat and foods. Therefore it is essential thing for ecological balances and maintains food chain.

The main objective is that the students should be sensitive to environment which is troubling our Indian cities and globe. This practice sensitizes our students to become responsible citizen and it is fundamental duties for everyone to protect our beautiful planet. Otherwise our earth will turn into concrete jungle, desert and wildlife less habitat.

The Context

This practice benefit the large mass of living begins. The College staff and students planting the sampling in college premises annually during the rainy season. We are not only planting the sampling but taking care of them till they become independent. Since this college situated in the plateau area and their terrain is rocky and uneven in nature. As a result growth of sampling is slow. In order to remove this barrier we will have to outsource fertile soil and making the terrain flat will incurred lot of cost. Some extent we have resolve the issue by taking help from district administration but still lot need to do.

The Practice:

This practice unique and best life support system for the living organism. This initiative we will spread out to local region by engaging people besides our campus. Toady every one want clean air, clean water, clean environment, good weather, beautiful surrounding etc but who will do this and how can be achived? The college think that this practice should be adopted by everyone and do not want to know as polluted country. Therefore college has introduced this practice to sensitize the students and teaching them health is wealth.

Evidence of Success

The college administration encourages their each student to plant a sapling in the college or their locality and take an oath that as long as studies in the college she/he takes care of them regularly. With this initiative college campus has variety of plants although they are in a nascent stage. We are hoping in coming years our campus will turn into aesthetic appearance, hub of oxy-zone and acts as carbon sink.

Problems Encountered and Resources Required

The college has two campuses, one of them has college campus and another one is hostel campus. College campus area plants are wired fencing so stray animals and miscreants people damaged the plants. In order to fix this problem we have budget constraint but the college will put their efforts consistently in this direction by consulting forest department. For plant Sapling College has been approaching horticulture and forest department time to time.

Title of Practice: Regular Checking of Uniform and ID cards

Objective of the Practice: College looks more sofisticated with the dres code. It is also beneficial as college has maximum number of girls students, it is our resposibilty to care about girl child. Only because of dres code, no outsider miscreants can enter the college campus.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

To provide quality higher education catering the needs of society, with changing global trends. In order to realize our vision and mission of college we are committed to provide quality education in this tribal region in diverse immerging fields and give appropriate platform for co-curricular and extracurricular activities. The students get the meaning full education and develop their personality as a holistic way so that they could contribute to socio-economic progress, as majority of students of this college belongs to economically backward families. As college striving for opening of new program, on this front department of higher education allow to offer post graduate program in Sociology and Zoology subject and UG course on History. The college administration lies in the hand of the Principle but with the help of through various committees/cell, administrations taking the decision welfare of students and society. The following progress has made so far during the last five years:

The college administration work enough for the infrastructure expansion despite the insufficient fund allocated by Department of Higher Education Chhattisgarh. Every year our library keep add the more books and now it become partially automated. College is planning fully digitization of our library.

5. CONCLUSION

Additional Information :

The college is named after the famous Guru, Guru of the forest dwellers, Sant Rameshwar Gahira Guru.

Sant Gahira Guru was born on Shravan Amavasya in 1905 in a village called Gahira which is about 15KM from the college. Being full of Puranas and spiritual knowledge, he became famous and made Tapobhoomi on the construction of Kailash cave in the forest of Samarbar area. And gave the teachings of Sanatan Dharma and culture to the poor backward forest dwellers of this area.

Concluding Remarks :

As Lailunga Tehsil is mostly tribal populated and economically weaker sections dwell, students come from very far away, on time traveling facility is lacking, the college strives to shoulder immense responsibility. The college is affiliated to Sahid Nandkumar Patel University, Raigarh, Chhattisgarh. The nodal of the college is Govt .K.G. Arts and Science college, Raigarh which is 85 KM from the college. The unique feature of this institution is that it is the only Govt. College in a radius of about 40 kilometers, where graduate in commerce, science and arts are available for both girls & boys. With its meagre resources, the college tries to develop the overall personality of its students. The institute dully follows the academic calendar using pedagogy and project work. Curriculum has been enriched with various methodology, tools and project work. Limited academic flexibility is ensured by providing different combinations of subjects to the students of Science, Arts, and Commerce faculty like Foundation Course- Hindi Language and English Language, Hindi Literature, English Literature, Sociology, Geography, Economics, Political Science, Botany, Zoology, Chemistry, Mathematics and Commerce. The college plans to organize skill development programs for the students so as to make them skilled resources required in various jobs. The college will soon get projectors, wi-fi, NSS and NCC facilities, so that the college could deliver best possible to the all sections of the society mainly underprivileged class and make them to achieve bright future for the society and the nation.